



## Rental Application

Desired Move-In Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Unit \_\_\_\_\_

### APPLICATION INFORMATION

#### Lessee #1

Name (full legal name): \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Work Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Driver's License / ID Number: \_\_\_\_\_  
(Please provide a copy of your Driver's License for verification purposes)

#### Lessee #2

Name (full legal name): \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Work Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Driver's License / ID Number: \_\_\_\_\_  
(Please provide a copy of your Driver's License for verification purposes)

### NAME OF OCCUPANTS AND RELATIONSHIP TO APPLICANT

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

### APPLICANT / OCCUPANT VEHICLES

Lessee #1: Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Tag Number \_\_\_\_\_  
Lessee #2: Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Tag Number \_\_\_\_\_

**EMPLOYMENT HISTORY**

(Please Give Employment Details For Past Four (4) Years For Each Lessee)

**Lessee #1**

**Current Employer:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Length of Employment: Start: \_\_\_\_\_ End: \_\_\_\_\_

**Previous Employer:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Length of Employment: Start: \_\_\_\_\_ End: \_\_\_\_\_

**Previous Employer:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Length of Employment: Start: \_\_\_\_\_ End: \_\_\_\_\_

**Previous Employer:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Length of Employment: Start: \_\_\_\_\_ End: \_\_\_\_\_

**Lessee #2**

**Current Employer:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Length of Employment: Start: \_\_\_\_\_ End: \_\_\_\_\_

**Previous Employer:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Length of Employment: Start: \_\_\_\_\_ End: \_\_\_\_\_

**Previous Employer:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Length of Employment: Start: \_\_\_\_\_ End: \_\_\_\_\_

**Previous Employer:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Length of Employment: Start: \_\_\_\_\_ End: \_\_\_\_\_

**RENTAL HISTORY**

(Please Give Rental History Details For Past Three (3) Years For Each Requested Lessee)

**Lessee #1**

Current Address: \_\_\_\_\_ Zip: \_\_\_\_\_  
Dates Lived At This Address: Start: \_\_\_\_\_ End: \_\_\_\_\_ Rent: \_\_\_\_\_  
Reason For Leaving: \_\_\_\_\_  
Landlord / Manager: \_\_\_\_\_ Landlord / Manager Phone: \_\_\_\_\_

Previous Address: \_\_\_\_\_ Zip: \_\_\_\_\_  
Dates Lived At This Address: Start: \_\_\_\_\_ End: \_\_\_\_\_ Rent: \_\_\_\_\_  
Reason For Leaving: \_\_\_\_\_  
Landlord / Manager: \_\_\_\_\_ Landlord / Manager Phone: \_\_\_\_\_

Previous Address: \_\_\_\_\_ Zip: \_\_\_\_\_  
Dates Lived At This Address: Start: \_\_\_\_\_ End: \_\_\_\_\_ Rent: \_\_\_\_\_  
Reason For Leaving: \_\_\_\_\_  
Landlord / Manager: \_\_\_\_\_ Landlord / Manager Phone: \_\_\_\_\_

**Lessee #2**

Current Address: : \_\_\_\_\_ Zip: \_\_\_\_\_  
Dates Lived At This Address: Start: \_\_\_\_\_ End: \_\_\_\_\_ Rent: \_\_\_\_\_  
Reason For Leaving: \_\_\_\_\_  
Landlord / Manager: \_\_\_\_\_ Landlord / Manager Phone: \_\_\_\_\_

Previous Address: \_\_\_\_\_ Zip: \_\_\_\_\_  
Dates Lived At This Address: Start: \_\_\_\_\_ End: \_\_\_\_\_ Rent: \_\_\_\_\_  
Reason For Leaving: \_\_\_\_\_  
Landlord / Manager: \_\_\_\_\_ Landlord / Manager Phone: \_\_\_\_\_

Previous Address: \_\_\_\_\_ Zip: \_\_\_\_\_  
Dates Lived At This Address: Start: \_\_\_\_\_ End: \_\_\_\_\_ Rent: \_\_\_\_\_  
Reason For Leaving: \_\_\_\_\_  
Landlord / Manager: \_\_\_\_\_ Landlord / Manager Phone: \_\_\_\_\_

**INCOME**

	Lessee #1	Lessee #2
Gross Monthly Employment Income Before Deductions:	\$ _____	\$ _____
Gross Monthly Income From Other Sources:	\$ _____	\$ _____
<b>TOTAL GROSS MONTHLY INCOME:</b>	<b>\$ _____</b>	<b>\$ _____</b>

**CREDIT AND FINANCIAL INFORMATION**

**Lessee #1**

Checking: Institution: \_\_\_\_\_ Branch: \_\_\_\_\_  
Savings: Institution: \_\_\_\_\_ Branch: \_\_\_\_\_

Credit Card: Type \_\_\_\_\_ Amount Owed \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
Credit Card: Type \_\_\_\_\_ Amount Owed \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
Vehicle: Loan Amount \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
Other: Creditor \_\_\_\_\_ Loan Amount \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
Other: Creditor \_\_\_\_\_ Loan Amount \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_

TOTAL MONTHLY PAYMENTS: \$ \_\_\_\_\_

**Lessee #2**

Checking: Institution: \_\_\_\_\_ Branch: \_\_\_\_\_  
Savings: Institution: \_\_\_\_\_ Branch: \_\_\_\_\_

Credit Card: Type \_\_\_\_\_ Amount Owed \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
Credit Card: Type \_\_\_\_\_ Amount Owed \$ \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
Vehicle: Loan Amount \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
Other: Creditor \_\_\_\_\_ Loan Amount \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_  
Other: Creditor \_\_\_\_\_ Loan Amount \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_

TOTAL MONTHLY PAYMENTS: \$ \_\_\_\_\_

**APPLICANT PERSONAL REFERENCES**

**Lessee #1**

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Known Reference How Long?: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Known Reference How Long?: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Known Reference How Long?: \_\_\_\_\_

**Lessee #2**

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Known Reference How Long?: \_\_\_\_\_

**APPLICANT PERSONAL REFERENCES (continued)**

**Lessee #2**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Known Reference How Long?: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Known Reference How Long?: \_\_\_\_\_

**MISCELLANEOUS**

How Were You Referred To Us: Sign \_\_\_\_ Newspaper \_\_\_\_ Tenant \_\_\_\_ Other \_\_\_\_

Do You Smoke? Yes \_\_\_\_ No \_\_\_\_

Does Your Lifestyle Or Cooking Have A Propensity To Create Strong Odors? Yes \_\_\_\_ No \_\_\_\_

Will You Have Water Filled Furniture In The Unit?: Yes \_\_\_\_ No \_\_\_\_ If Yes, Give Details Below

Have You Ever Been Evicted?: Yes \_\_\_\_ No \_\_\_\_ If Yes, Give Details Below

Have You Ever Been Convicted Of A Crime? Yes \_\_\_\_ No \_\_\_\_ If Yes, Give Details Below

Have You Ever Filed For Bankruptcy? Yes \_\_\_\_ No \_\_\_\_ If Yes, Give Details Below

Explanation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICANT EMERGENCY CONTACT INFORMATION**

Contact in Emergency: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

I hereby certify and affirm that all information provided above is true and correct. I fully understand that my Lease may be terminated if I have made any false, misleading, or incomplete statement(s) in this application. I hereby authorize verification of all information provided in this application, including financial and credit information. Applicant understands this will be done through credit bureaus, contact with current and previous employers, contact with current and previous landlords, and contact with personal references. The Lease begins immediately upon (i) Landlord’s communication to Applicant of the approval of the Application and (ii) payment of the Security Deposit even though the commencement of the Lease term may be on a later date. Further, until the Security Deposit is paid, Landlord reserves the right to lease the unit to another Applicant who is approved and pays the Security Deposit. If application is withdrawn after Applicant is notified of approval, Applicant forfeits any Security Deposit paid as reimbursement to satisfy Landlord’s costs and lost rent for holding an apartment off the market.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This application can be returned via mail, fax, or email to:

Woodcrest Partners, LLC  
1400 Blairs Ferry Road  
Office  
Hiawatha, IA 52233  
P: 319-393-2116 F: 319-378-3635 Email: [Leasing@theWoodcrestApartments.com](mailto:Leasing@theWoodcrestApartments.com)